

Year 12 Final Work Studies Assessment

Reflection, Goals and Directions

CONTEXT: You are entering the final weeks of this Work Studies course. Many topics regarding the world of employment have been covered, including Self-Employment, Work/Life Balance, Workplace Issues and Personal Finance. This assessment will be attempting to make you reflect on what you have learned in those modules regarding your future employment, developing a series of post-high school goals and developing directions to achieve them. Finally, you will have an interview with the teacher that use pre-established questions. Good luck!

PART 1 – REFLECTION: Your task here is to compose a reflection paragraph on each of the following modules. This is assessing your ability to respond specifically to the reflection question, write clearly and coherently, and demonstrate a thoughtful reflection on your gained knowledge from these modules. Recommended at least 150 words for each question.

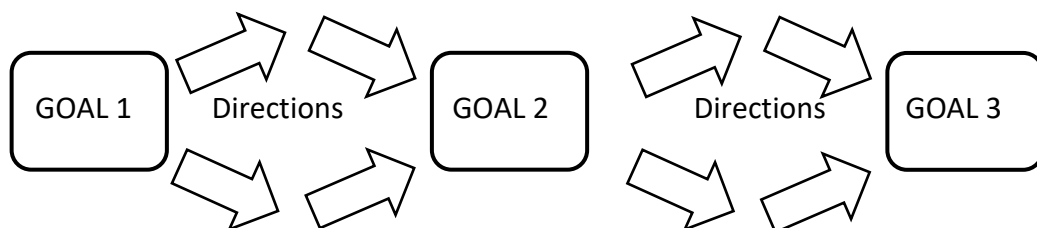
Work/Life Balance – *Why is it so important to maintain a healthy balance between your working and personal life and how can this be accomplished?*

Self-Employment – *What are some of the best benefits and most difficult challenges associated with being self-employed?*

Workplace Issues – *Can you describe some of the most effective strategies to positively resolving difficult situations that may arise in a workplace?*

Personal Finance – *What are the benefits to managing your personal finances effectively and the consequences of managing it poorly?*

PART 2 – FUTURE GOALS AND DIRECTIONS: This section will be about making final goals for your future life in the workforce and developing directions in how to achieve them. There must be at least 3 goals and a maximum of 5. At least one direction to achieving each goal, although there can be more. You can make this in many formats and if you wanted to do a visual product it may look like this:



Each goal must be clear, simple and achievable. The directions are very flexible but should be focused on achieving the next goal. Detailed directions would be of a high quality. Think about your future desires and working career when completing this section.

PART 3 – INTERVIEW: This section is meant to practice your skills in an interview setting. You will have a 10 minute interview with the teacher that will be in 4 different sections, each starting with a pre-made question. There is flexibility for the conversation to naturally flow in between each pre-set question, which test your ability to both planning for provided questions and being able to react on the go.

These are the four questions that will start each section:

- 1) Tell me about the most important aspects of work that you have learned about throughout this course.
- 2) How do you feel about your high school experience coming to an end and your working life beginning?
- 3) What do you see yourself doing in 10 years?
- 4) How important is it for you to have a career that you find rewarding and feel passionate about?

Part 1: Reflection - Marking Criteria (outcome 8)

18-20 Outstanding	<ul style="list-style-type: none"> • Answers all 4 questions with great detail and accuracy • Demonstrated a deep level of reflection in the responses • Nearly maximised every answer at 150 words
14-17 High	<ul style="list-style-type: none"> • Answers all 4 questions with detail and accuracy • Demonstrated a strong amount of reflection in the responses • Was near the upper end of the word limit
9-13 Sound	<ul style="list-style-type: none"> • Answers 3 to 4 questions with some detail and accuracy • Demonstrated some level of reflection in the responses • Was near the middle of word count for responses
4-8 Basic	<ul style="list-style-type: none"> • Answers 2 to 3 questions with a lack of detail and accuracy • Demonstrated a start of reflection in the responses • Near the lower end of the word count for responses
0-3 Limited	<ul style="list-style-type: none"> • Answers 1 to 2 questions with little detail and accuracy • Demonstrated no real meaningful reflection in the responses • Below the 150 minimum word count

Part 2: Future Goals and Directions (outcome 4)

18-20 Outstanding	<ul style="list-style-type: none"> • Has developed 3 to 5 achievable and specific goals • Has developed effective directions that can be effectively applied to goals • Organised, formatted, creative
14-17 High	<ul style="list-style-type: none"> • Has developed 3 to 4 specific goals • Has developed numerous directions that can be appropriately applied to goals • Mostly organised, formatted, creative
9-13 Sound	<ul style="list-style-type: none"> • Has developed at least 3 generic goals • Has developed some directions that may be applied to achieving goals • Partially organised, formatted, creative
4-8 Basic	<ul style="list-style-type: none"> • Has developed below 3 goals • Has not yet developed directions unrelated to the goals • A lack of organisation, formatting and creativity
0-3 Limited	<ul style="list-style-type: none"> • Has not created future goals • Has not made or linked directions to a goal • No organisation, formatting or creativity

Part 3: Interview (outcome 5)

9-10 Outstanding	<ul style="list-style-type: none"> • Highly prepared for pre-set interview questions, possibly with notes • Very strong ability to react well to spontaneous questions • Confident, eye contact, articulate
7-8 High	<ul style="list-style-type: none"> • Prepared for pre-set interview questions, possibly with notes • Strong ability to react well to spontaneous questions • Mostly confident, eye contact, articulate
4-6 Sound	<ul style="list-style-type: none"> • Partially prepared for pre-set interview questions, likely no notes • Developing ability to react to spontaneous questions • Some confidence, eye contact, articulation
2-3 Basic	<ul style="list-style-type: none"> • Mostly not prepared for pre-set interview questions, no notes • Struggled to react to spontaneous questions • Early form of confidence, eye contact, articulation
0-1 Limited	<ul style="list-style-type: none"> • Not prepared for pre-set interview questions, no notes • Was unable to react to spontaneous questions • Total lack of confidence, eye contact, articulation

Faculty: HSIE	Subject: Work Studies	Topic: Final Assessment
Teacher: Mr. Sutherland,	Student:	
Task Description: Assessment Task 4 PART 1: Reflection (20 marks) [Outcome 8] PART 2: Future Goals and Directions (20 marks) [Outcome 4] PART 3: Interview (10 marks) [Outcome 5] See instructions for task inside		
Outcomes/Content Assessed: <ul style="list-style-type: none"> • Outcome 4 – Assess pathways for further education, training and life planning • Outcome 5 – Communicates and uses technology effectively • Outcome 8 – Assesses influences on peoples working lives 		
Weighting(s): 25% This activity contributes to your final report.		
Date Given: Week 2, Term 3, 2023	Date of Completion: Week 4, Term 3	
Task Guidelines: (steps/marking scale/grid) Refer to attached sheet. <u>Important:</u> You must hand in the task to your classroom teacher even if you do not have Work Studies on the due date.		
Penalties: If you know you are going to be away you must make alternative arrangements with your teacher beforehand. If you are away on the day you must contact your teacher or Mr Paine on your return to school. Documentation will be required in both cases. Failure to follow the above procedures may result in a zero award.		