



ORANGE HIGH SCHOOL

ASSESSMENT TASK NOTIFICATION

Subject	Community and Family Studies
Topic	Individuals and Work
Class Teacher	Mrs Phillips
Head Teacher	Ms Tegan Dray
Year	12
Date Given	Term 1 Week 4
Date Due	Term 1 Week 8
Weighting	25%

Task Description:

You are to select ONE type of workplace and prepare a summary report about it highlighting:

- The type of workplace. A brief description that is anonymous. Stating facts only.
- Describe the work patterns undertaken by employees and the reasons why they are structured in that way.
- Discuss the regulations and entitlements that are relevant to the workplace using some specific examples to illustrate your response.
- Describe ONE Supportive Workplace Structure to support the employee in the workplace.

Outcomes/Content Assessed:

H2.3 Critically examines how individual rights and responsibilities in various environments contribute to wellbeing
H3.3 Critically analyses the role of policy and community structures in supporting diversity
H4.2 communicates ideas, debates issues and justifies opinions
H6.1 analyses how the empowerment of women and men influences the way they function within society

Non-completion of Task:

If you know you are going to be away on the day that the task is due, you must make alternative arrangements with your teacher beforehand. If you are suddenly away on the day that the task is due, you must contact your teacher or Head Teacher on your return to school. Documentation will be required in both classes.

Plagiarism:

Plagiarism, the using of the work of others without acknowledgement will incur serious penalties and may result in zero award. Any cheating will also incur penalties.

Failure to follow the above procedures may result in a zero award.

The policies and procedures that are outlined on the ROSA booklet will be followed regarding the non-completion of assessment tasks.

Task Guidelines: (steps/markings scale/grid)

Marking Guide	Marks
The type of workplace. A brief description that is anonymous. Stating facts only.	5
Describe the work patterns undertaken by employees and the reasons why they are structured in that way.	10
Discuss the regulations and entitlements that are relevant to the workplace using some specific examples to illustrate your response.	10
Describe ONE Supportive Workplace Structure in place, and discuss how it supports the wellbeing of the employee in workplace.	10

Marking Criteria

31-35	<ul style="list-style-type: none"> ▪ Demonstrates an extensive knowledge and understanding of the characteristics of the workplace. ▪ Demonstrates an outstanding understanding of the types of work patterns in the workplace. ▪ Demonstrates an outstanding analysis of the regulations and entitlements that exist in the workplace. ▪ Demonstrates an extensive knowledge and understanding of Supportive Workplace Structures, and describes in outstanding detail how this structure supports the wellbeing of employees. ▪ Effectively communicates ideas, issues and opinions in an organised, logical and coherent manner, using appropriate terminology.
21-30	<ul style="list-style-type: none"> ▪ Demonstrates a thorough knowledge and understanding of the characteristics of the workplace. ▪ Demonstrates a thorough understanding of the types of work patterns in the workplace. ▪ Competently identifies and explains the regulations and entitlements that exist in the workplace. ▪ Demonstrates a thorough knowledge and understanding of Supportive Workplace Structures, and describes in comprehensive detail how this structure supports the wellbeing of employees. ▪ Competently communicates ideas, issues and opinions in an organised, logical and coherent manner, using appropriate terminology.
11-20	<ul style="list-style-type: none"> ▪ Demonstrates sound knowledge and understanding of the characteristics of the workplace. ▪ Demonstrates sound understanding of the types of work patterns in the workplace. ▪ Shows a sound understanding of the regulations and entitlements that exist in the workplace. ▪ Demonstrates a sound knowledge and understanding of Supportive Workplace Structures, and describes in basic detail how this structure supports the wellbeing of employees. ▪ Communicates ideas, issues and opinions in an organised, logical and coherent manner, using appropriate terminology.
- 10	<ul style="list-style-type: none"> ▪ Demonstrates a basic knowledge and understanding of the characteristics of the workplace. ▪ Demonstrates a basic understanding of the types of work patterns in the workplace. ▪ Demonstrates a basic understanding of the regulations and entitlements that exist in the workplace. ▪ Demonstrates a basic knowledge and understanding of Supportive Workplace Structures OR discusses the wellbeing of employees. ▪ Communicates ideas and opinions in basic form using some relevant terminology.

Individuals and Work: Assessment Task Scaffold.

Q1. Describe your workplace.

Give a description of the workplace – eg how many people work there, what type of goods are sold, number of employees, different roles, work opening hours, is it just local, state, national etc

Q2. Work Patterns.

Choose and describe the work patterns that apply to your workplace. Eg full time, part time, temporary etc

Give reasons why the work patterns are structured this way – does it help the business function more productively?

Q3. Regulations and Entitlements.

Which ones are relevant to your workplace?

Q4. Supportive workplace structure.

Give details on how it supports the employees in your chosen workplace.