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Orange High School

Honour the past, create the future

Dear Parents and Carers

Orange High School will transition to the new NSW Public Schools' finance system and a new bank account on **4 September 2017**.

To ensure a smooth transition, there will be changes to the way we accept payments from parents and carers.

- 1. Direct deposits:** As of **25 August 2017**, we will no longer accept direct deposits into our current school bank account as we prepare to close this account and transition to the new one. Any payments made using direct deposit after this date cannot be properly allocated to a student's account in a timely manner. Please ensure you have made any outstanding direct deposits before **25 August 2017**.
- 2. EFTPOS payments:** We will not be able to accept EFTPOS payments between **29 August and 4 September 2017**. Please ensure that you have made any outstanding EFTPOS payments before **29 August, 2017**. From **4 September 2017**, EFTPOS payments will be accepted as before.
- 3. Cash and cheque payments:** Between **29 August 2017** and **4 September 2017**, we will also not be able to accept payments by cash or cheque as we prepare to close our current bank account and transition to the new one. Please ensure that you have made any outstanding cash or cheque payments before **29 August 2017**. From **4 September 2017**, cash and cheque payments will be accepted as before.
- 4. Online payments (POP):** As of **25 August 2017**, payments to our current online payment facility will cease. You will not be able to use the Department of Education's Parent Online Payment (POP) system until **Wednesday 6 September**.

Thank you for your patience and understanding as we transition to our new finance system. If you have any questions, please contact our school office on 6362 3444 between 8.30am and 3.30pm.

David Lloyd
Principal